Selectmen Minutes  
Town of Newburgh  
Date: 6/25/2012  
Called to Order: 7:00 P.M.  
Roll Call: x__ Steve Burgess_x_ Claude Bolduc_x_ Stanley Smith  
_x_ James Hopkins __x_ Gene Yountz  
Warrant: #55 $23,237.95 Motion by Steve second by Chris to accept. Vote 4-1 in favor. #56  
$160.00 Motion by  
Steve second by Chris to accept. Vote 5-0 in favor. Motion by Steve to allow Cindy to sign the  
check from warrant  
# 56 and release with 1 signature second by Chris Vote 5-0 in favor.  
Minutes – 6/11 Motion by Steve second by Chris to accept as written Vote 5-0 in favor.  
6/18 Motion by Steve second by Chris to accept as written Vote 5-0 in favor.  
6/19 Motion by Steve second by Chris to accept as written Vote 5-0 in favor.  

**Department Report:**

1. Fire Dept. – Glen presented a design for the new addition to the Fire Station. His next  
step is to get approval from the Fire Marshall’s office. Glen reported that they had 2 calls  
an accident at the corner of RTE#9 and the Miles rd. and the had an ATV accident victim  
taken by life flight on Sunday.  
2. First Responders Dept. – See Fire Dept. Report  
3. Road Foreman – No report  
4. Administrative Assistant – none  
5. Cindy’s Report - Written Evaluation form, Board agreed to allow Jim to perform the  
Employee Evaluations.  
6. Finance Committee Report – none  
7. ACO – none  
8. Assessors Agent – Herb presented the board with a calculation form and there were 2  
adjustments add the 2,500.00 as an expense and add 1,000.00 to the revenue side for GA.  
The mil rate will be the same as last year 13.26.  

**OLD BUSINESS:**

1. Johnson Pit – Motion by Skip second by Claude to have Chris get in touch with Ed Bearor and  
send the Johnsons a letter and explain this is the plan we have will they accept? Vote 5-0  
2. AA/Manager Position – Motion by Chris second by Jim to put the Town Manager position out as  
soon as possible. Vote was in favor. Vote 3-2  
3. Office/School Building – Cindy( Executive Session MRSA 1 Sec. 405 6/ C Real estate) 405 6/a/l  
4. Town Attorney, estimates on Cindy Dunton - Chris explained that he had not heard back from Eaton Peabody on an estimate but Ed Bearor would do it for 500.00. Motion by Claude second by Jim to have Ed Bearor do the work with the understanding this was it, there would be no more money spent on the Cindy Dunton issue. Vote 4-1

5. Town Sign down by the road – Tabled until building is resolved (no action)

6. Salt Shed update – Cindy on the electrical There was a Motion by Jim and second by Steve to allow Cindy to negotiate to get what electric work done with the budget that was left in the account. Vote was 5-0 in favor.

7. Employee Probationary policy update

8. Littlefield Rd. Bids – Skip (revisit the decision) – Motion by Claude second by Chris to revisit the bids. Vote 5-0.

9. Meeting Minutes – There was discussion but no support in changing to just audio only.

NEW BUSINESS:

1. Maine Surplus – Claude said to take this off

2. Planning Board Computer/Monitor: setup mgt w/ Adrian – Board recommended to Adrian that they get a new computer instead of trying to use the old ones in the office. Claude is going to work with the planning board to get them a new computer.

3. Volunteers/Boards sign up requirements – Claude (tabled)

4. Committee Name to cover Building addition Volunteers – Motion by Skip second by Claude to have the Construction Committee and have 20 vacant slots to fill. Vote 5-0

5. Selection of new board chair – Claude made a motion to nominate Chris as the new Chairman of the Board for the next 2 months Jim second vote was 4-1 against in favor.

6. Agenda Template – Claude (tabled) Claude gave samples for the next meeting.

7. Staff Timesheets – Claude made a motion to keep track of their time & Duties on a daily basis as to how much time they spend doing different tasks. Administrative, Treasurer, Clerk ect. Chris second Vote 4-1 (Steve).

8. Selectmen meeting Policy – Claude (tabled) Claude gave samples for next meeting.

9. Staff Evaluations – Jim is going to do them

10. Trundy Rd Clean up – Steve made a motion to have Al Babcock go fix the Trundy road for the amount of $850.00. Claude second vote was 3-2. Also motion by Steve to hire Al Babcock to push up the ditching material at the salt shed for 310.00 Jim second. Vote 5-0 in favor

11. Walmart card Status – Chris (no action)

12. Sexton – Job Description – ad – Chris (tabled) Jim made a motion to put an ad in the paper for sexton Chris second. Vote 5-0 in favor.

13. Cemetery Committee Duties – Chris (tabled)

14. Snow Plow Contract – Chris (tabled)

15. Changing to a different Bank – Chris (tabled)
16. Policies – Chris (tabled)

17. Town Report Getting started - Chris made a motion to start ASAP Steve second. Vote 5-0

Public Comment:

Selectmen’s Closing Statements:

Adjourn: Motion by Chris second by Steve to adjourn at 9:55 P.M. Vote 5-0