

Town of Newburgh

Selectmen`s Meeting Minutes

November 19, 2012

Called to Order: 6:59 pm by Chris Yountz

Roll Call: _X_ Steve Burgess _X_ Claude Bolduc _X_ Stanley Smith _X_ James Hopkins _X_ Gene Yountz

Warrant: #94 for \$8,652.83. Chris moved to approve the warrant. Steve seconded. The Board discussed a few bills that Claude had questions about. Approved 3-2.

Minutes: 11/5/2012 -Chris moved to accept the minutes. Steve seconded. Approved 4-1.

Department Reports:

Animal Control - Amie Watson, the Animal Control Officer, called about getting extra live traps at \$25 apiece. That can come out of her budget.

Rescue – Kelly reported that they had 7 patients in the month of October.

Fire Department -Linda reported that in the month of October they had two structure fires on the Lindsey Rd. and a mutual aid call to the town of Dixmont.

Old Business:

Code of Ethics Policy (Jim) – Tabled.

Budget Committee (Serena) – Serena presented the names of seven people willing to serve on a Budget

Committee. Claude asked why his name and his wife`s were not included. There was some discussion about this. Brian Carlisle from the audience stood up and said he was removing his name from the proposed Budget Committee list. Chris moved to accept the 6 proposed people for the committee. Steve seconded. There was more discussion about the make-up of the committee and Buddy Belcher expressed concern about serving. The motion to accept 6 people was approved 4-1.

MMA Legal Department letter (Serena) - The letter quotes the statute relating to the Board`s access to the warrants. The letter says the Treasurer needs to be present. Chris and Claude expressed concerns. After some discussion, Claude left the meeting.

Doak letter (Serena) -Serena sent a reply to the Doak`s letter regarding the town`s decision not to give them an abatement.

New Business:

C.H.E.A.P. Oil client (Serena) -Serena wants direction for what to do in regards to a General Assistance client who claimed they were out of oil when their tank was not empty. Serena will check with the state GA office.

Fire Department (Galen) – Galen passed out three estimates for insulation for the addition on the fire house. The Board will wait to decide until after the Fire Department gets a quote on converting to propane. Jim asked Serena to check on the possibility of matching state funds for insulation. Linda expressed concern about insurance on the new construction; Serena will look into it. Galen will check with Will Brown about efficient lights.

Foster & Company letter (Serena) - Serena passed out a letter from the auditor about what has to

be done for the annual audit at the end of 2012. Lou Chamberland would like to see the town look into other options for an auditor and consider changing every three years. The town will use Foster and Company for the 2012 audit; Serena will look into new possibilities after the new year.

Ginn Land Surveying (Serena) – They are available to start surveying two cemeteries. Jim moved to accept their quote. Steve seconded. Approved 4-0.

Pelletier Property (Serena) – The Board agreed to move this item to the end of the agenda, and go into Executive Session to discuss it.

Office hours survey (Serena) – Serena got responses from 308 people on election day. The one consistent response (248 people) was to have Mondays open for office hours. The Board discussed the issue of Serena being able to help on the front counter. Skip moved to open office hours on Monday from 8am to 4pm. Steve seconded. Approved 4-0. Jim moved to change the control the Board previously adopted, to allow Serena to work the counter in overflow situations or the sickness, emergencies, or vacations of other workers, but not to do cash up. Steve seconded. Approved 4-0.

Road Program (Steve) – Steve expressed concerns about Board members downloading and taking the Road Program, or any others, home with them. This is fine unless people are changing data, which is not the intent.

Office Computer (Steve) – This is the same concern as above, so it was covered already.

Newsletter (Steve) – Steve would like to see the office staff put out the newsletter on a regular basis. If it goes out quarterly, the next one would be in January. Skip moved to have the office staff produce a newsletter in January. Jim would like to see it before it goes out. Steve seconded. Approved 4-0.

Selectmen's Meetings (Steve) – Steve moved to have Selectmen's meetings the 1st and 3rd Mondays of each month, and in the event of a holiday or snow day, to have the meeting the following night, Tuesday. Chris seconded. Approved 4-0. The next Selectmen's meeting will be December 3rd.

Selectmen's Conduct (Steve) – Steve brought up a situation where a Board member went into the office and did not treat the office staff very well. Serena said that when Board members have a problem with anything discussed in a Board meeting, they should bring it back to the Board. She has instructed the office staff, if anyone comes in and acts in a threatening manner, they should call 911.

Public Comments: Linda Hamilton suggests putting up a sign at McKay's about the additional Monday office hours. Lou wanted to know why the issue of an ordinance for town meeting, as discussed at the last meeting, was not on the agenda. Claude was going to have a copy of the statute granting authority for such an ordinance to show to Skip.

Executive Session: Chris made a motion at 9:05pm to go into Executive Session per MRSA Article 405, Paragraph 6, Subparagraph C, to discuss the Pelletier property. The Board returned at 9:24pm. The Board made a decision, which they will forward to the landowner.

Adjourn: Chris moved to adjourn at 9:24pm. Jim seconded. Approved 4-0.