

Selectman's Minutes

Town of Newburgh

Date: 3/18/2013

Called to Order: By Skip Smith at 7:05pm

Roll Call: X Claude Bolduc X Scott Preston X Stanley Smith

Decided they would not do the Pledge of Allegiance before meetings.

Warrant: #31 for \$3,588.74- Skip moved to accept, Scott seconded. Approved 3-0.

Minutes - 3/11/2013. Skip moved to accept the minutes for 3/11/13, Claude seconded. Approved 3-0 with amendments.

Department Report:

1. Fire Dept: Glenn – Four radios were donated for EMA radios. –Dumping at Salt Shed, suggested putting up gate and to have neighbor keep an eye open and get license plate numbers. – Air pack testing cost @\$3,000 needs to be done at least every year to 2 years. –Swapping Air Truck with Cascade unit. Discount Towing will take 3 trucks make them into 1 functional truck. – Fire permits, would like Town Office to give out at least 1 per day, never more than 3; with the busy burning season coming the office can check online for fire danger specifications and as long as it is a 1 or 2 can give out permit; once permit is given txt or call Glenn.

Claude inquired if the Kennebec Garage could be closed down from May through March but Glenn said no because if the vehicle was taken out the insurance for residents on the South Road side would go up.

Claude also mentioned the \$7,500 in the Building Maintenance that could be used to extend the well casing by using concrete culverts. Skip made motion to allow Glenn to work with Cindy and Serena for Town Office to start issuing fire permits, Scott seconded. Approved 3-0.

OLD BUSINESS:

1. Chair- Claude would like Scott to take Chair position. Scott keep it the revolving cycle and he would like to keep Skip in place for remainder of his term of 3 months. Skip will be chair for 2 months. Scott made motion to keep Skip as Chair, Claude second. Approved 2-0, Skip abstained.
2. Quitclaim Pecve- paperwork for Quitclaim Deed needed to be signed by selectmen. Claude explained to Scott that the person has 90 days after foreclosure to pay in full or next of kin to.

NEW BUSINESS:

1. Designee for Penobscot Cty Sheriff- If there is a problem with the roads they will call

Brent, Scott and Skip. If there are other issues ie: the alarm etc.: they will call Claude, Skip and Scott. -Dwight said in Emergency Situations ie: people losing power etc., the Fire Department does not have a key to the building. Dwight and Glenn should have key to generator room too.

2. Frankfort paperwork/date – Had to be signed by selectmen and returned.
3. Warrants: Timeframe/PY-Designee-
4. Policies – Number 3 & 4 into one. Everyone needs to get Agenda items in and Agenda needs to go out to everyone by Thursday but if there are any overseen items these may be added by Friday. The packets that go along with Agenda items needs to be complete and in the Selectmen’s boxes by Thursday as well. The Warrants will also be signed over the weekend. Claude made a motion that the agenda from staff and selectmen be completed by Thursday. Skip seconded. Approved 3-0.

Claude printed off Brent’s timesheet along with mileage and he wanted a log be done for everyone in the office. He also wants a supervisor’s signature for a sign-off that people did, Serena will sign the timesheets. Roseanna commented that Serena had made-up a mileage sheet for Brent and that is what he is using. Brent needs to NOT round his mileage he needs to put exact descriptions and mileage for auditing reasons.

5. IRS Letter – The \$22.17 letter had already been seen by the selectmen. Also received the letter from the IRS for judgment returning the check \$1,920. The selectmen want copies of these items in their packets. The selectmen will have copies of all items and Claude said to put a stamped COPY on these items.
6. Ethics Policy
7. Selectman’s Meeting Policy – Claude wants both the Ethics Policy and the Selectman’s Meeting Policy sent to all selectmen to read and review for the next meeting.
8. Ordering a Flag for outside the building- The last flag was stolen and Serena would like to order a flag and be responsible to get it out in the morning and brought back in at night. Skip made a motion to order a new flag, Claude seconded. Approved 3-0.
9. S.J. Rollins Technologies, Inc.- The original 25 hours of service that is provided by S.J. Rollins is in the negative and new hours need to be bought. They put in the server and new Ethernet wiring as well as the software has put the account in the negative. The 25 hours cost \$1,800. Claude made motion to get 35 hours of time from S.J. Rollins. Skip second. Approved 3-0.
10. List of Things To Come: Newburgh Days, Open Gym etc. – Serena has 2 people who are willing to help with the Newburgh Days. Basketball is done, what times would be good for open gym? Claude commented that TULIP is a cumbersome and expensive program. You can also do a rider on your home owners for insurance purposes to be able to rent the gym.

Public Comment: Dwight wants us to wait to get the keys to them. Roseanna spoke about concerns that she had before the election of the selectmen concerning journal entries.

Selectmen’s Closing Statements: Claude mentioned to Scott on NIMS training as well as the Freedom of Information Act Scott also has to complete.

Adjourn: Skip moved to adjourn at 9:10pm, Claude seconded. Approved 3-0.