

**Selectmen Minutes
Town of Newburgh**

DATE: 10-21-2014

CALL TO ORDER:

6:08 p.m.

ROLL CALL: Chairman, X Leonard (Bud) Belcher, X Scott Preston,
 X Stanley (Skip) Smith, X Cynthia (Cindy) Grant (Town Manager)

Galen Hamilton
Brent Burgess

WARRANTS: PY# 78 = \$4,525.62, Bud motioned, Scott seconded, approved 3-0, AP # 79= \$3,761.50 Bud motion, Skip second, approved 3-0, AP # 80 = \$36,957.79, Bud motioned, Skip second, approved 3-0, AP Warrant #81, (not on original agenda) = \$2,562.85, Bud motioned, Skip second, approved 3-0.

(Note: AP stands for Accounts Payable and PY stands for Payroll)

MINUTES: 9-2-2014 & 10-6-2014 - Bud motioned to accept the minutes from 9-2-14 and 10-6-14 approved as written 3-0.

Bud made a motion to add Jackie Robbins to the Agenda at this point. Approved 3-0. Cindy asked that Jackie be at the meeting to discuss her taking over additional duties for the Town. Assessor's Agent \$3,000, LPI 75% of permit fees, Code Enforcement at same cost as Stuart at approximately \$300/month. Jackie is willing to commit to a scheduled time each week to be in the office, so that people can plan to see her if need be.

There was a discussion about notifying Herb Dickey about the changes. At this time he is not willing or able to commit to the needs of the Town. The Board agreed to have Cindy send a letter to Herb terminating his employment with the Town effective immediately and then to move into a contract with Jackie Robbins for the above noted duties.

For the duties of Assessor Agent, Jackie will be a private contractor. For the duties of LPI and Code Enforcement, she will be added as a Town employee. Jackie has provided State Certifications, liability insurance, etc.

Jackie updated the Board on her progress getting information into Trio. At this point, she has 11.5 of the maps input out of 13. She said that by next week, she should have all information done. She noted that the prior recordkeeping was not sufficient. She said she will have quite a bit of work to go around and take pictures and updating records. Once this is all done, she will come back to the Board with a summary and will be looking for guidance on how to proceed.

DEPARTMENT REPORTS:

1. Fire- None
2. Rescue-None
3. Roads- Brent updated the Board on progress on road projects along with what is left to do this year. He provided the Board with a worksheet showing which projects are completed and the cost as well as what is left with cost. There was discussion about correcting culverts and washout issues on the North Road. It was decided to put tailings in these areas to get us through the winter. It was agreed not to put too much money into this now, in the event that the loan to repave the roads goes through in the spring. It was agreed to do what needs to be done to get us through the winter. Brent was asked if he thought this would use up the balance of the fund for this year. He said no. Brent mentioned tree trimming still needs to be done on several roads. Another thought was to clean out some of the seedling trees to prevent issues throughout the winter. It was agreed that these projects would pretty much use up the balance of the funds for this year. Brent said that the cost would be about \$1,000 to put all of the road signs up. The Board told Brent to move forward with that project. Cindy questioned if the sumac trees could be removed from the Chapman Road cemetery. It was agreed to have Patrick Deighan to take care of this.

There was discussion about the Road Foreman pay. There is \$333.73 left for this year. Due to the extent of work done this year, Brent has had to put in additional hours to oversee the extra work which was unanticipated. The Board agreed to pay for the additional work for Road Commissioner from the overlay fund. The Board directed Brent to be mindful of time put in for the remainder of the year.

There was discussion about Brent flagging for Kendall's jobs. It is agreed that this is Kendall's responsibility to hire someone instead of using Brent and the Town funding this. Brent said he would get Kendall the information about hiring certified flaggers. Brent will notify Kendall to include flagging prices in his bids.

4. Tax Collector, Treasurer, Clerk – none
5. Recreation – Bud said he got a price from S&S Painting to sandblast or grind down and repaint the basketball rims while they are standing. It will be very costly. Bud suggested that prices be sought for removing the backboards and take them to be sandblasted. Lane Supply, Cianbro and other companies a lot of times will donate the work to towns. Scott said if no one else was willing or able, that he may be able to remove and transport the backboards to whatever company will be doing the work.

OLD BUSINESS:

1. Cindy updated the Board that a bill can be done with 2 payment slips. An 18 month budget will need to be done (a 12 month budget and then an additional 6 month budget which would take us through June 2015). The Board agreed to move forward with the 18 month budget.
2. Fire House Work- OSB was delivered today for both Fire Departments. Cindy will be picking up the paint and brushes to complete the jobs. Bud will be there Monday to greet the Sheriff's department to get them started on the work. Austin Toothaker is scheduled to do the work on Western Ave. within the next two weeks.

NEW BUSINESS:

1. Manager evaluation –The Board agreed to do a written evaluation using a form provided by Cindy. Cindy will distribute this before the next meeting, and then the evaluation will be performed during the December Board meeting.
2. Mowing Cemetery –The Board agreed to offer the contract for next year to Thibodeau Lawn Service at \$700/mowing for all cemeteries. They have done a very good job and the Board sees no reason to put this out to bid. It was agreed to have them come for a fall cleanup before Veteran’s Day.
3. Central Maine Power and Fairpoint have requested a permit for the intersection of the Miles Road and Red Schoolhouse Road to install a pole. There was no landowner listed on the permit. The Board signed off on the permit.
4. Skip questioned whether or not we would have a fall cleanup. It was agreed that there is not enough money in the budget to cover this cost. The Board requested that this be noted in the weekly E-newsletter and to request that anyone that has put trash curbside to remove it before snow plowing begins.

PUBLIC COMMENTS: Brent mentioned the pile of lumber is still on the corner of the Miles Road. Cindy had spoken with the landowner previously and they moved it from one spot to another, but it is still in the way. Galen suggested them taking it to the burn pile at the sand shed.

SELECTMEN’S COMMENTS: Cindy and Bud met with RSU # 22 regarding the Town taking over the Town Office building. Bud complimented Cindy on how well prepared she was and how well she represented the Town in this negotiation. We are not able to purchase the building until the capital improvement loan is paid off in seven years by RSU #22. At that point, a Town Meeting will need to be done to see if the Town votes to close the building or to buy the building for \$1. A new 7 year lease will be done to keep things going as they are for now. There will be a change in the lease in that RSU #22 wants us to take over all capital improvements. RSU #22 would like us to start a capital improvement fund to cover improvements. It was agreed that the Town should not have to foot the bill for improvements mandated by the State for improvements that need to be made specifically because there are children in the building. Another change is that the Town will have control over functions happening in the building.

ADJOURN: Meeting adjourned at 7:30 p.m. 3-0 approved.