

**Selectmen/ Assessors Minutes
Town of Newburgh**

DATE: 9-11-2017

CALL TO ORDER: 5:30 p.m.

ROLL CALL: X Renee O`Donald, X Brian Carlisle, X Stanley (Skip) Smith
X Cindy Grant

MDOT Public Hearing for Culvert replacement on Kennebec rd.-

PUBLIC COMMENT: N/A

WARRANTS: AP#11= \$1,660.75, AP #12 =\$1,117.06, PY #13=\$5,892.42, AP#14=\$11,129.94
AP#15=\$4,451.48, PY#16=\$3,631.03, AP#17=\$100,609.99, AP#18=\$1,063.00, AP#20=\$138,282.00
AP#21=\$137.12, AP#22 =\$3,371.25, PY#23=\$6,727.60 AP # 24 \$4,187.78
Warrants accepted as read 3-0

MINUTES: N/A

DEPARTMENT REPORTS:

1. Fire – There were four calls for the month of August. Meetings will begin 09/12/2017 and continue on a weekly basis on Tuesday nights. Daniel Wiltbank is assistant Fire Chief and Shawn Ross as Lieutenant and Neil Ashford as training officer. Pump has been received for the pump house. Forestry grant has been received. The cracks on the floor at the fire house have been fixed.
2. Rescue – Monthly report, Chief Fox is finalizing the purchase of the turnout gear. Town manager Grant and Chief Fox are working on ergonomics to replace some chairs and key boards.
3. Library – Could always use volunteers
4. Town Manager – Resignations, Adrian Smith has submitted his resignation from the planning board. There are alternates in place. PERC had an incident, wanted to assure everyone was not due to neglect on their part, purely an accident. Notice, Rummage/Bake Sale, Would like to organize a fund raiser. For the Jordan family. We had people donate some things for a yard sale. Kitchen license, the application has submitted. Inspection should be taking place anytime. Government food program, Eastern Agency on Aging would like to use the Town Office as a pick up location for local residents. So they won't have to travel to Bangor.
5. Cemetery Committee – N/A
6. Roads –Daliah Farm road culvert is almost complete. Tim Richardson was called in to trap more beavers on the Littlefield Road. There are a couple of culverts that are dammed up on one side.

NEW BUSINESS:

1. General Assistance Ordinance –Selectman O`Donald makes a motion to open a public hearing, second by Selectman Smith. All in favor 3-0. Vote to open Public Hearing, the state has minimums guidelines for us to process for general assistant. take public comment, Traci Martin would like to know what it said. Linda Hamilton ask if this is the General Assistance that the state reimburses us for 50%. Close public hearing and vote to adopt. Selectman O`Donald makes motion to adopt the General Assistance Ordinance as written. Selectman Carlisle seconds the motion. All in favor 3-0
2. Emergency Management – IS 402 class, other (Brian) Selectman Carlisle is concerned with the town office/school building if an emergency was ever to happen, the drinking water, and the cots

that were purchased where are they and what are obligations are. Town Manager Grant has taken care of a lot of these issues. We do have some items available. There is a IA 402 class coming up on October 11th 6 to 8 pm. This is a mandatory training for public officials for us to be compliant. The town does have an emergency updated plan. The town office would need portable water as the water is not drinkable. Town Manager Grant has made arrangement for the Red Cross to bring in water when needed. There is bottled water and five, five gallons of water on hand regularly. Tap water is tested quarterly.

3. Penobscot County Survey-Town Manager read aloud “Due to the rising cost of curbside trash collecting, several cities and towns in the Bangor area are discussing the possibility of conducting a study into the visibility of forming a solid waste hauling disposal district. In support of this idea, the Penobscot County Commissioners have requested we reach out to our cities and towns to see if there is any interest in researching logistics and cost of forming local district in attempt to control curbside collection. We have identified the communities with in a twenty mile radius of Bangor of which you are one that currently offer curbside trash collection. If you community is interested in participating in the study and possible becoming a member of the local hauling district. Town Manager Grand will fill out the survey and return it to the Penobscot County of Commissioners no later than September 15th, 2017.

OLD BUSINESS:

1. Old Town Hall- update Clarence Homsted has started to remove part of the old town office. He will work on weekends till complete.
2. Abandonment of Tanks – update- Chief Shaw has explained the tanks all filled and the floor is fixed.
3. Building inspection – committee update Ralph Shaw, Chris Fox, Dwight Miller, Austin Toothaker. Town Manager Grant is still looking for a fifth person. Selectman Smith is concerned with bare wires showing and should be addressed first. Will get an estimate. Other issues will be addressed as well. As weather rotting and the door doesn’t open properly. Board of selectman will write a mission statement of things to accomplish.
4. Sand Shed Repairs – update N/A
5. Daliah Farm Culvert- update

SELECTMEN’S COMMENTS: Selectman Carlisle is questioning the dry hydrant at the fire pond. Dwight Miller has said it has been fixed.

ASSESOR ITEMS:

1. Abatements and Supplemental – There is a tax warrant and a certificate for two different properties. One for Molly Crouse and one for Scott Babcock. When the property was sold, Jaqueline Robbins billed both parties. Molly Crouse amount is \$430.16. Scott Babcock amount is \$1562.64. Selectman O’Donald makes motion to accept as written. Selectman Carlisle seconds the motion. All in favor 3-0

Abatements- Charlotte Young \$314.00 homestead was admitted in error. Molly Crouse for \$430.00 for property sold by Dennis Whitcomb. Dennis Whitcomb for \$448.88 property sold. Gabrielle I’Daila \$29.53 for property never taken off. Clyde Babcock \$1,562.64 should have been a different account number. C & N Invest sold 200 acres, was in computer did not change value \$922.38. Jeffrey Sawyer \$3.84. Selectman O’Donald makes a motion to accept these abatements of property taxes as read. Selectman Carlisle seconds the motion. All in favor 3-0

EXECUTIVE SESSION: Per MRSA #1 section 405-6-a Personnel matter- Skip requested
Per MRSA #1 section 405-6-E - Legal Counsel – if needed

AJOURN: Returned from Executive session 7:07 PM. Selectman O’Donald makes a motion to adjourn, Selectman Carlisle seconds the motion all in favor 3-0

